Language Learning and Testing Foundation, Inc.

Dr. Charles W. Stansfield, President.

10713 Mist Haven Terrace, Rockville, MD 20852

www.LLTF.net. E-mail: staff@lltf.net

**Pimsleur Language Aptitude Battery**

**Order Form and Test Security Agreement**

**\*\* To place your order, fill out this form, and send it to LLTF via mail or e-mail attachment.\*\***

|  |  |
| --- | --- |
| **Name:**       | **Organization:**       |
| **E-mail Address:**       | **Title:**        |
| **Mailing Address:**       | **Phone Number:**       |
| **City, State or Province, Zip:**      **,**      **,**       | **Fax Number:**       |
| **Country:**       | **Purchase Order # (if applicable):**       |

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM** | **QTY** | **PRICE (USD)** | **TOTAL** |
| **Test Kit** (Includes 1 Manual, 1 Test Booklet, 5 Answer Sheets, 1 Set of Scoring Stencils, 1 Class Record, 1 Student Performance Chart and Report to Parents, and 1 PLAB Audio CD) |       | $85.00/kit | $0.00 |
| Test Administrator’s Manual |       | $23.00 ea. | $0.00 |
| **Test Booklets – Package** (Includes 20 Test Booklets) |       | $34.00/pkg. | $0.00 |
| Test Booklet – Individual booklets |       | $2.50 ea. | $0.00 |
| **Answer Sheet – Package** (Includes 20 Answer Sheets) |       | $14.00/pkg. | $0.00 |
| **Answer Sheet – Individual sheets** |       | $1.00 ea. | $0.00 |
| **Hand-Scoring Stencil** |       | $25.00/set | $0.00 |
| **Student Performance Chart and Report to Parents** (Package of 20) |       | $8.00/pkg. | $0.00 |
| **PLAB Audio CD** (cassette tape available upon request) |       | $27.00 ea. | $0.00 |
|  |  | **TOTAL** | **$0.00** |

**Shipping and Handling**

Base shipping and handling charges are indicated below (e.g., 1 Test Kit). **Shipping charges increase for large orders**. You will be notified shortly after you place the order as to any additional shipping costs. Please e-mail staff@lltf.net for specific inquiries. For express shipments, tracking and cost information is available upon request.

|  |  |
| --- | --- |
| **SHIPPING OPTIONS** *(choose one)* | **PRICE (USD)** |
| [ ]  USPS Priority Mail (Within USA) | $15.00 |
| [ ]  USPS Priority Mail (Canada) | *Determined by LLTF* |
| [ ]  USPS Priority Mail (Europe) | *Determined by LLTF* |
| [ ]  USPS Priority Mail (Africa, Asia, or South America) | *Determined by LLTF* |
| [ ]  Express Shipping: Collect (billed to your existing shipping account) Your shipping account number:        Carrier: [ ]  UPS [ ]  FedEx [ ]  Other:       | *Determined by carrier* |
| [ ]  Large order  | *Determined by LLTF* |

**TOTAL BILLING AMOUNT:** Please enter total billing amount, including shipping and handling

**Payment Options:**

**[ ]** To pay by check:

 \*\*Make check in US$ payable to **LLTF**.\*\*

Send to: **LLTF**

 **10713 Mist Haven Terrace**

 **Rockville, MD 20852**

**[ ]** To pay with credit/debit card or PayPal:

1. Once your order has been prepared you will receive an email from service@paypal.com with the subject line “You’ve got a money request”. Please check your spam folder if you do not receive the email. The amount shown is your total including shipping costs.
2. Click the blue “Pay Now” button.
3. If you have a PayPal account and would like to use it, log in to your account. Follow any other instructions to complete the payment process.
4. If you do not have a PayPal account or you would like to pay as a guest, click the gray “Pay as a Guest” button.
5. Enter your country of residence, credit/debit card information, billing address and shipping address if different from the billing address and click “Continue”. Follow any other instructions to complete the payment process.
6. **Have you (or your organization) purchased any products from LLTF before?**

[ ]  Yes [ ]  No (If no, please complete the **Organization Qualifications Form** or **Student Qualifications Form** as appropriate)

1. **Briefly describe your need for this test, the sample you will be testing, and how you will use the scores.**

**Security Agreement:**

In placing this order, I, the purchaser, agree to maintain the security of all test materials. I will reproduce no part of this test in any form of printing or by any other means, electronic or mechanical, included, but not limited to, photocopying, audiovisual recording or transmission, and portrayal or duplication in any information storage and retrieval system. I, the purchaser, also warrant that the tests will be used only for the express, legitimate purpose for which they are designed and intended.

[ ]  I have read and agree to uphold the security of this test.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_